

# Continuity of Business Operation

The Lafayette Township School District will remain open and provide educational opportunities for all learners until the NJDOH or other local health official provides written notification that the district must close due to a health-related issue.

In the event that the district is required to close per the NJDOH or local health official directive, instruction will be maintained for all students via use of home instruction. Details regarding the home instruction plans can be found on page 7.

The business office may remain open even if the school district is closed. The determination for any staff to remain in the building will be determined by the NJDOH or local health officer.

## **Payroll**

Payroll will continue on schedule throughout the time period of the closure. Business office staff will have the capability of processing payroll from an off-site location as necessary.

## **Board of Education Meetings**

The Lafayette Township School District will rely upon the NJDOH to determine if it is safe to hold Board meetings at the school during this time. All individuals present will be requested to sit a distance of 6 feet from one another. The meetings would be held in the main gym. Committee meetings will be held via phone and email throughout the period of closure.

## **Food Service**

Sodexo will be providing bagged or hot meals for all free and reduced students. Please see additional information regarding our food service response plan as noted on page 8.

## **Transportation**

CSA will contact all transportation vendors to inform them of any health-related school closures.

### **Students who attend Out of District Placements**

If the Out of District Placement school is still open and the local district closes, we will provide transportation to that school.

If the Out of District Placement school closes and the local district is open, the student will be provided with home instruction from the out of district school.