

AGENDA
Regular Meeting - Lafayette Township Board of Education
May 14, 2013 - 7:30 p.m.

Call to order. This meeting is being held in compliance with P. L. 1975, Chapter 231. This meeting has been advertised in the NJ Herald as part of the annual notice stating the time, place and location of the meeting. Notice has been sent to the Star Ledger, posted in the School and the Municipal Building.

Flag Salute

Motion to approve the minutes of the Regular Meeting of April 16, 2013.

Meeting Open to the Public

CSA Report

Testing Play HIB Report Fire Drill: April 29, 2013 4 minutes 49 seconds

Action Items-Appointments for 2013/2014 School Year

1. Motion to appoint Anne Hessler as Board Secretary/Business Administrator for the 2013/2014 school year.
2. Motion to appoint Gail Magura as Treasurer of School Monies for the 2013/2014 school year.
3. Motion to appoint Matthew Giacobbe, Bruce Padula and Yaacov Brisman and the firm of Cleary Giacobbe Alfieri and Jacobs as Board attorneys for the 2013/2014 school year.
4. Motion to appoint Nisovoccia and Co. as school auditor for the 2013/2014 school year.
5. Motion to appoint David Markel as school physician for the 2013/2014 school year.
6. Motion to appoint Asbury Park Board of Education as computer service provider for payroll functions for the 2013/2014 school year.
7. Motion to appoint CDK Systems Inc. as budgetary software provider for the 2013/2014 school year.
8. Motion to appoint the NJ Herald and the Star Ledger as the official newspapers for Board of Education advertisements for the 2013/2014 school year.
9. Motion that the following banks be designated as depositories of school funds for the 2013/2014 school year:
Lakeland Bank First Hope Bank Sussex Bank Valley National Bank
10. Motion to approve the respective designated persons as follows:
Affirmative Action Officer/Gender Equity Officer - David Astor
Asbestos Hazard Emergency Response Act Contact Person - Lester Sutton
Right to Know Compliance Officer - Anne Hessler
Privacy Officer - Anne Hessler
Custodian of Records - Anne Hessler
504 Officer - David Astor
OSHA Lockout/Tagout - Lester Sutton
IPM - George Geuther
Liaison for Homeless Children - David Astor
Qualified Purchasing Agent - Anne Hessler
Public Agency Compliance Officer-Anne Hessler
11. Motion to approve all the following written curricula as currently stated and that any revisions be formally adopted at future meetings:

Physical Education	K-8	Critical Thinking	6-8
BSI & Comp Ed	K-8	Special Education	K-8
General Kindergarten Guide		Pre-School Disabled	
Comprehensive Health	K-8	Art	K-8
Social Studies	K-8	Science	K-8
Language Arts	K-8	Reading	K-8
Math	K-8	Music	K-8
Computers	K-8	Pre-School Inclusion	
12. Motion to approve all Lakeland and First Hope bank accounts with the authorized signatories for the 2013/2014 school year as listed below:

<i>Bank Account</i>	<i>Account Number</i>	<i>Required Signatures</i>	<i>Signers</i>
General	0115-003541 1100006281	3	Board President Board Secretary Treasurer
Agency	0115-003614 1100006303	1	Treasurer
Payroll	1100006311	1	Treasurer
Referee	0111-002958	2	Board Secretary Assistant Principal Secretary to Superintendent
Unemp. Comp.	1100006338	1	Treasurer
Cafeteria	0115-003630	2	Board Secretary Assistant Principal Secretary to Superintendent
Student Activity	1100006346	2	Board Secretary Assistant Principal Secretary to Superintendent
Fund Raiser	1100006354	2	Board Secretary Assistant Principal Secretary to Superintendent

13. *Motion to adopt the existing policies and bylaws.*
14. *Motion to approve all textbooks currently in use and that any revisions be formally adopted at future meetings.*
15. *Motion to approve bonding for the Board Secretary and the Treasurer of School Monies for the 2013/2014 school year per state law requirements.*
16. *Motion to permit the School Business Administrator/Board Secretary to audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19.*
17. *Motion that George Morville of the Morville Agency/Bollinger be appointed as the general insurance agent of record for the 2013/2014 school year and to continue participation in the School Alliance Insurance Fund.*
18. *Motion to approve continued participation in NJ School Employees Health Benefits Program for both medical and dental insurance for the 2013/2014 school year and to approve readoption of and continued participation in our Section 125 Plan/Premium Conversion Plan which allows cash in lieu of health benefits and pre-tax contributions and to reaffirm the hours necessary to qualify for benefits at 28 hours per week and continued participation in the Flexible Spending Account administered by Horizon Blue Cross Blue Shield.*
19. *Motion to allow the following tax shelter annuities to market their product to district employees:
Equitable Life Assurance Company*
20. *Motion to approve the total guidance and counseling program for the 2013/2014 school year for students in grades Pre-School to 8.*
21. *Motion to approve the Gifted and Talented Program for the 2013/2014 school year and to provide gifted and talented services to students identified as gifted and talented.*
22. *Motion to approve granting the Superintendent the authority to dispose of surplus equipment/supplies up to a value of \$1,000 by either sale, donation or disposal.*
23. *Motion to approve the use of volunteers in 2012/2013 and the 2013/2014 school years and that these volunteers be covered under our SAIF insurance policy providing the volunteers receive prior approval by the Superintendent.*

1. Motion to approve the Secretary's Report dated April 2013. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of April 30, 2013, no line item account has encumbrances and expenditures which in total exceed the line item amount appropriated by the Board of Education. Amey Hase
2. Motion to approve the Treasurer's Report for the month ending April 30, 2013.
3. Motion to approve the Budget Report dated May 9, 2013.
4. Motion to approve the following certification: Pursuant to NJAC 6A:23A-16.10(c)4, we certify that as of April 30, 2013 after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the Check List from April 30, 2013 to May 15, 2013 in the amount of \$153,508.55.
6. Motion to approve the Cafeteria Report for the month of March 2013.
7. Motion to approve the tax levy schedule for the 2013/2014 school year as listed below:

MONTH	GENERAL FUND	DEBT SERVICE
July 2013	\$294,750.	
August 2013	\$294,750.	\$211,400.
September 2013	\$294,750.	
October 2013	\$294,750.	
November 2013	\$294,750.	
December 2013	\$294,250.	
January 2014	\$294,750.	
February 2014	\$294,750.	\$211,400.
March 2014	\$294,750.	
April 2014	\$294,750.	
May 2014	\$294,750.	
June 2014	\$294,250.	
Grand Total	<u>\$3,536,000.</u>	<u>\$422,800.</u>

Education/Policy/IPR Committee Report

1. Motion to approve the following class trips:

05/28/2013	Grade 8	HPRHS
05/29/2013	Select Students	Franklin Elementary-Battle of the Books
05/31/2013	Grade 4	Quiet Valley
06/03/2013	Select Students	SCCC-Chess Tournament
06/04/2013	Grade 3	County College of Morris Planetarium
2. Motion to approve submission of a waiver for a full-time non-teaching Principal.
3. Motion to approve an ESY program at Lafayette School to be held on Tuesdays and Thursdays for the period of July 9, 2013 through August 1, 2013.
4. Motion to approve the 2013/2014 school calendar as per attached Document A.
5. Motion to approve the Technology Plan for the time period July 1, 2013 through June 30, 2016 as per attached Document B.
6. Motion to approve English Language Services three-year plan for school years 2011 through 2014 as per attached Document C.

Personnel Committee Report

Building & Grounds Committee Report

Township Liaison Report

Correspondence

Recognition of Visitors/Meeting Open to the Public

Executive Session - Personnel/Contracts

Adjournment