

AGENDA
Regular Meeting - Lafayette Township Board of Education
May 13, 2014 - 7:30 p.m.

Call to order. This meeting is being held in compliance with P. L. 1975, Chapter 231. This meeting has been advertised in the NJ Herald as part of the annual notice stating the time, place and location of the meeting. Notice has been sent to the Star Ledger, posted in the School and the Municipal Building.

Flag Salute

Motion to approve the minutes of the Regular Meeting of April 29, 2014.

Meeting Open to the Public

Presentation: Swift Reach by Jeff Alward

CSA Report

NJASK	PARCC	Shared Service/Montague Cafeteria	County Wide Food Drive
Student Data From High Point		HIB Report	

Fire Drill: April 28, 2014 1 minutes 58 seconds Table Top Security Meeting: April 29, 2014 - 45 minutes

Action Items-Appointments for 2014/2015 School Year

1. Motion to appoint Anne Hessler as Board Secretary/Business Administrator for the 2014/2015 school year.
2. Motion to appoint Gail Magura as Treasurer of School Monies for the 2014/2015 school year.
3. Motion to appoint Matthew Giacobbe, Bruce Padula and Yaacov Brisman and the firm of Cleary Giacobbe Alfieri and Jacobs as Board attorneys for the 2014/2015 school year.
4. Motion to appoint Nisovoccia and Co. as school auditor for the 2014/2015 school year.
5. Motion to appoint David Markel as school physician for the 2014/2015 school year.
6. Motion to appoint the firm of Parette Somjen as Board architects for the 2014/2015 school year.
7. Motion to appoint Asbury Park Board of Education as computer service provider for payroll functions for the 2014/2015 school year.
8. Motion to appoint CDK Systems Inc. as budgetary software provider for the 2014/2015 school year.
9. Motion to appoint the NJ Herald and the Star Ledger as the official newspapers for Board of Education advertisements for the 2014/2015 school year.
10. Motion to approve the respective designated persons as follows:
 Affirmative Action Officer/Gender Equity Officer - David Astor
 Asbestos Hazard Emergency Response Act Contact Person - Lester Sutton
 Right to Know Compliance Officer - Anne Hessler
 Privacy Officer - Anne Hessler
 Custodian of Records - Anne Hessler
 504 Officer - David Astor
 OSHA Lockout/Tagout - Lester Sutton
 IPM - George Geuther
 Liaison for Homeless Children - David Astor
 Qualified Purchasing Agent - Anne Hessler
 Public Agency Compliance Officer-Anne Hessler
11. Motion to approve all the following written curricula as currently stated and that any revisions be formally adopted at future meetings:

Physical Education	K-8	Critical Thinking	6-8
BSI & Comp Ed	K-8	Special Education	K-8
General Kindergarten Guide		Pre-School Disabled	
Comprehensive Health	K-8	Art	K-8
Social Studies	K-8	Science	K-8
Language Arts	K-8	Reading	K-8
Math	K-8	Music	K-8
Computers	K-8	Pre-School Inclusion	

12. Motion that the following banks be designated as depositories of school funds for the 2014/2015 school year:
 Lakeland Bank First Hope Bank Sussex Bank Valley National Bank

13. Motion to approve all Lakeland and First Hope bank accounts with the authorized signatories for the 2014/2015 school year as listed below:

<u>Bank Account</u>	<u>Account Number</u>	<u>Required Signatures</u>	<u>Signers</u>
General	0115-003541 1100006281	3	Board President Board Secretary Treasurer
Agency	0115-003614 1100006303	1	Treasurer
Payroll	1100006311	1	Treasurer
Referee	0111-002958	2	Board Secretary Assistant Principal Secretary to Superintendent
Unemp. Comp.	1100006338	1	Treasurer
Cafeteria	0115-003630 1100020268	2	Board Secretary Assistant Principal Secretary to Superintendent
Student Activity	1100006346	2	Board Secretary Assistant Principal Secretary to Superintendent
Fund Raiser	1100006354	2	Board Secretary Assistant Principal Secretary to Superintendent

14. Motion to adopt the existing policies and bylaws.
15. Motion to approve all textbooks currently in use and that any revisions be formally adopted at future meetings.
16. Motion to approve submission of a waiver for a full-time non-teaching Principal.
17. Motion to approve bonding for the Board Secretary and the Treasurer of School Monies for the 2014/2015 school year per state law requirements.
18. Motion to permit the School Business Administrator/Board Secretary to audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19.
19. Motion that George Morville of the Morville Agency/Bollinger be appointed as the general insurance agent of record for the 2014/2015 school year.
20. Motion to approve continued participation in NJ School Employees Health Benefits Program for both medical and dental insurance for the 2014/2015 school year and to approve readoption of and continued participation in our Section 125 Plan/Premium Conversion Plan which allows cash in lieu of health benefits and pre-tax contributions and to reaffirm the hours necessary to qualify for benefits at 28 hours per week and continued participation in the Flexible Spending Account administered by Horizon Blue Cross Blue Shield.
21. Motion to allow the following tax shelter annuities to market their product to district employees:
 Equitable Life Assurance Company
22. Motion to approve the total guidance and counseling program for the 2014/2015 school year for students in grades Pre-School to 8.
23. Motion to approve the Gifted and Talented Program for the 2014/2015 school year and to provide gifted and talented services to students identified as gifted and talented.
24. Motion to approve granting the Superintendent the authority to dispose of surplus equipment/supplies up to a value of \$1,000 by either sale, donation or disposal.

- Motion to approve the use of volunteers in 2014/2015 school year and that these volunteers be covered under our insurance policy providing the volunteers receive prior approval by the Superintendent.

Finance/Transportation/Legislative Committee Report

- Motion to approve the Secretary's Report dated April 2014. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of April 30, 2014, no line item account has encumbrances and expenditures which in total exceed the line item amount appropriated by the Board of Education. Ann St. Denis
- Motion to approve the Treasurer's Report for the month ending April 30, 2014.
- Motion to approve the Budget Report dated May 8, 2014.
- Motion to approve the following certification: Pursuant to NJAC 6A:23A-16.10(c)4, we certify that as of April 30, 2014 after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- Motion to approve the Check List from April 30, 2014 to May 14, 2014 in the amount of \$81,394.00.

- Motion to approve the tax levy schedule for the 2014/2015 school year as listed below:

<u>MONTH</u>	<u>GENERAL FUND</u>	<u>DEBT SERVICE</u>
July 2014	\$305,000.	
August 2014	\$305,000.	\$210,650.
September 2014	\$305,000.	
October 2014	\$305,000.	
November 2014	\$305,000.	
December 2014	\$306,000.	
January 2015	\$305,000.	
February 2015	\$305,000.	\$210,650.
March 2015	\$305,000.	
April 2015	\$305,000.	
May 2015	\$305,000.	
June 2015	\$306,000.	
Grand Total	<u>\$3,662,000.</u>	<u>\$421,300.</u>

- Motion to approve the following workshops and professional development noting that mileage at .31 per mile and related travel expenses are an additional expense:

<u>Staff Member(s)</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Janice Fried	Dyslexia, Dyscalcula & Dysgraphia	June 5, 2014	\$189.99 Plus supplies @ \$45.94

Education/Policy/PR Committee Report

- Motion to approve an ESY program at Lafayette School to be held on Tuesdays and Thursdays for the period of July 8 through July 31, 2014.

Personnel Committee Report

- Motion to approve, based on the recommendation of the Superintendent, the following stipend for the 2013/2014 school year:

<u>Name</u>	<u>Stipend</u>	<u>Amount</u>
Kristen Caravella	Play Choregraphy	\$708

Building & Grounds Committee Report

Township Liaison Report

Correspondence

Recognition of Visitors/Meeting Open to the Public

Executive Session - Personnel/Contracts

Adjournment