

AGENDA
Regular Meeting - Lafayette Township Board of Education
May 12, 2015 - 7:30 p.m.

Call to order. This meeting is being held in compliance with P. L. 1975, Chapter 231. This meeting has been advertised in the NJ Herald as part of the annual notice stating the time, place and location of the meeting. Notice has been sent to the Star Ledger, posted in the School and the Municipal Building.

Flag Salute

Motion to approve the minutes of the Regular Meeting of April 28, 2015.

Meeting Open to the Public

CSA Report

PARCC PTO 5K Run Kindergarten Orientation HIB Report

Fire Drill: April 29, 2015 3 minutes 10 seconds

Action Items-Appointments for 2015/2016 School Year

1. Motion to appoint Anne Hessler as Board Secretary/Business Administrator for the 2015/2016 school year.
2. Motion to appoint Gail Magura as Treasurer of School Monies for the 2015/2016 school year.
3. Motion to appoint Asbury Park Board of Education as computer service provider for payroll functions for the 2015/2016 school year.
4. Motion to appoint CDK Systems Inc. as budgetary software provider for the 2015/2016 school year.
5. Motion to appoint the NJ Herald and the Star Ledger as the official newspapers for Board of Education advertisements for the 2015/2016 school year.
6. Motion that the following banks be designated as depositories of school funds for the 2015/2016 school year:
 Lakeland Bank First Hope Bank Sussex Bank Valley National Bank
7. Motion to approve all Lakeland and First Hope bank accounts with the authorized signatories for the 2015/2016 school year as listed below:

<u>Bank Account</u>	<u>Account Number</u>	<u>Required Signatures</u>	<u>Signers</u>
General	0115-003541	3	Board President Board Secretary Treasurer
	1100006281		
Agency	0115-003614 1100006303	1	Treasurer
Payroll	1100006311	1	Treasurer
Referee	0111-002958	2	Board Secretary Assistant Principal Secretary to Superintendent
Unemp. Comp.	1100006338	1	Treasurer
Cafeteria	0115-003630	2	Board Secretary Assistant Principal Secretary to Superintendent
	1100020268		
Student Activity	1100006346	2	Board Secretary Assistant Principal Secretary to Superintendent
Fund Raiser	1100006354	2	Board Secretary Assistant Principal Secretary to Superintendent

8. Motion to adopt the existing policies and bylaws.

9. *Motion to approve the following resolution:
Whereas, there exists a need for various professional services, and
Whereas the Public School Contracts Law (NJSA 18A:18A-5) requires that a resolution authorizing the contracting of professional services without competitive bid be adopted; now, therefore be it resolved that for the 2015/2016 school year that the following professional services appointments without competitive bidding in accordance with NJSA 18A:18A-5 be approved:*
- Attorney - Cleary, Giacobbe, Alfieri and Jacobs - \$140 per hour*
 - Auditor - Nisovoccia and Company - \$14,500 annual audit*
 - Architect - Parette Somjen - \$160 per hour*
 - Occupational Therapy Services - Deborah Grimm - \$75 per hour*
 - Physical Therapy Services - Mary Ellen Diffily - \$85 per hour*
 - LDT Services - Theresa Wisolmerski - \$62 per hour*
 - ABA Services - Danielle Tarantino - \$135 per hour*
10. *Motion to approve the respective designated persons as follows:*
- Affirmative Action Officer/Gender Equity Officer - David Astor*
 - Asbestos Hazard Emergency Response Act Contact Person - Lester Sutton*
 - Right to Know Compliance Officer - Anne Hessler*
 - Privacy Officer - Anne Hessler*
 - Custodian of Records - Anne Hessler*
 - 504 Officer - David Astor*
 - OSHA Lockout/Tagout - Lester Sutton*
 - IPM - George Geuther*
 - Liaison for Homeless Children - David Astor*
 - Qualified Purchasing Agent - Anne Hessler*
 - Public Agency Compliance Officer-Anne Hessler*
11. *Motion to approve all the following written curricula as currently stated and that any revisions be formally adopted at future meetings:*
- | | | | |
|-----------------------------------|------------|-----------------------------|------------|
| <i>Physical Education</i> | <i>K-8</i> | <i>Critical Thinking</i> | <i>6-8</i> |
| <i>BSI & Comp Ed</i> | <i>K-8</i> | <i>Special Education</i> | <i>K-8</i> |
| <i>General Kindergarten Guide</i> | | <i>Pre-School Disabled</i> | |
| <i>Comprehensive Health</i> | <i>K-8</i> | <i>Art</i> | <i>K-8</i> |
| <i>Social Studies</i> | <i>K-8</i> | <i>Science</i> | <i>K-8</i> |
| <i>Language Arts</i> | <i>K-8</i> | <i>Reading</i> | <i>K-8</i> |
| <i>Math</i> | <i>K-8</i> | <i>Music</i> | <i>K-8</i> |
| <i>Computers</i> | <i>K-8</i> | <i>Pre-School Inclusion</i> | |
12. *Motion to approve all textbooks currently in use and that any revisions be formally adopted at future meetings.*
13. *Motion to approve submission of a waiver for a full-time non-teaching Principal.*
14. *Motion to approve bonding for the Board Secretary and the Treasurer of School Monies for the 2015/2016 school year per state law requirements.*
15. *Motion to permit the School Business Administrator/Board Secretary to audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19.*
16. *Motion that George Morville of the Morville Agency, a division of Bollinger, Inc. be appointed as the general insurance agent of record for the 2015/2016 school year.*
17. *Motion to approve continued participation in NJ School Employees Health Benefits Program for both medical and dental insurance for the 2015/2016 school year and to approve readoption of and continued participation in our Section 125 Plan/Premium Conversion Plan which allows cash in lieu of health benefits and pre-tax contributions and to reaffirm the hours necessary to qualify for benefits at 28 hours per week and continued participation in the Flexible Spending Account administered by Horizon Blue Cross Blue Shield.*
18. *Motion to appoint Phoenix Advisors as continuing disclosure agent for school bonds.*
19. *Motion to allow the following tax shelter annuities to market their product to district employees:*
- Equitable Life Assurance Company*
20. *Motion to approve the total guidance and counseling program for the 2015/2016 school year for students in grades Pre-School to 8.*
21. *Motion to approve the Gifted and Talented Program for the 2015/2016 school year and to provide gifted and talented services to students identified as gifted and talented.*

22. Motion to approve granting the Superintendent the authority to dispose of surplus equipment/supplies up to a value of \$1,000 by either sale, donation or disposal.
23. Motion to approve the use of volunteers in 2015/2016 school year and that these volunteers be covered under our insurance policy providing the volunteers receive prior approval by the Superintendent.

Finance/Transportation/Legislative Committee Report

1. Motion to approve the Secretary's Report dated April 2015. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of April 30, 2015, no line item account has encumbrances and expenditures which in total exceed the line item amount appropriated by the Board of Education. Annis Kessler
2. Motion to approve the Treasurer's Report for the month ending April 30, 2015.
3. Motion to approve the Budget Report dated May 8, 2015.
4. Motion to approve the following certification: Pursuant to NJAC 6A:23A-16.10(c)4, we certify that as of April 30, 2015 after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the Check List dated May 13, 2015 in the amount of \$42,141.85.
6. Motion to ratify the transfers listed on Document A which were previously approved by Mr. Astor.
7. Motion to approve the tax levy schedule for the 2015/2016 school year as listed below:

MONTH	GENERAL FUND	DEBT SERVICE
July 2015	\$315,000.	
August 2015	\$315,000.	\$211,937.50
September 2015	\$315,000.	
October 2015	\$315,000.	
November 2015	\$315,000.	
December 2015	\$315,000.	
January 2016	\$315,000.	
February 2016	\$315,000.	\$211,937.50
March 2016	\$315,000.	
April 2016	\$315,000.	
May 2016	\$315,000.	
June 2016	\$315,000.	
Grand Total	<u>\$3,780,000.</u>	<u>\$423,875.</u>

Education/Policy/PR Committee Report

1. Motion to approve the following class trips:
 Grades 1 and 2 to SC Fairgrounds Agricultural Center on June 5, 2015.
 Grade 8 to HPRHS on June 12, 2015

Personnel Committee Report

Building & Grounds Committee Report

1. Motion to approve submission to the Department of Education of the fire alarm system project from the LRFPA amendment of April 28, 2015. This project is to upgrade and replace the school wide fire alarm system. This project is considered to be Other Capital Projects and the Board of Education is not seeking state funding for this project. The Board of Education authorizes Parette Somjen Architects to submit the application to the Department of Education and produce the necessary construction documents for this project and to amend the LRFPA as required.

Negotiations Committee Report

1. Motion to approve the Memorandum of Agreement between the Lafayette Board of Education and the Lafayette Education Association as per attached Document B.

Township Liaison Report

Correspondence

Recognition of Visitors/Meeting Open to the Public

Executive Session - Personnel

Adjournment