

**AGENDA**  
**Regular Meeting - Lafayette Township Board of Education**  
**May 8, 2012 - 7:30 p.m.**

*Call to order.* This meeting is being held in compliance with P.L. 1975, Chapter 231. This meeting has been advertised in the NJ Herald on Monday, April 2, 2012 stating the time, place, location and agenda of the meeting. Notice has been sent to the Star Ledger, posted in the School and the Municipal Building.

**Flag Salute**

Motion to approve the minutes of the Public Hearing and Regular Meeting of March 27, 2012 and the Executive Session of March 27, 2012.

**Meeting Open to the Public**

**Presentations:** Beth Sanders - Standards Solution  
Linda Piela and select students - Singapore Math

**CSA Report**  
**Testing**      **Tricky Tray**      **Roundtable Recipient**      **HIB Report**      **Play**      **School Choice**      **Election**

**Fire Drill:** April 19, 2012 3 minutes 17 seconds      **Evacuation Drill:** April 27, 2012 5 minutes 8 seconds  
**Bomb Evacuation Drill:** March 29, 2012 4 minutes 30 seconds

**Action Items-Appointments**

- 1.\* Motion to appoint Anne Hessler as Board Secretary/Business Administrator for the 2012/2013 school year.
- 2.\* Motion to appoint Gail Magura as Treasurer of School Monies for the 2012/2013 school year.
- 3.\* Motion to appoint Matthew Giacobbe, Bruce Padula and the firm of Cleary Giacobbe Alfieri and Jacobs as Board attorneys for the 2012/2013 school year.
- 4.\* Motion to appoint Nisovoccia and Co. as school auditor for the 2012/2013 school year.
- 5.\* Motion to appoint David Markel as school physician for the 2012/2013 school year.
- 6.\* Motion to appoint Asbury Park Board of Education as computer service provider for payroll functions for the 2012/2013 school year.
- 7.\* Motion to appoint CDK Systems Inc. as budgetary software provider for the 2012/2013 school year.
- 8.\* Motion to appoint the NJ Herald and the Star Ledger as the official newspapers for Board of Education advertisements for the 2012/2013 school year.
- 9.\* Motion that the following banks be designated as depositories of school funds for the 2012/2013 school year:  
Lakeland Bank      First Hope Bank      Sussex Bank      Valley National Bank
- 10.\* Motion to approve the respective designated persons as follows:  
Affirmative Action Officer/Gender Equity Officer - David Astor  
Asbestos Hazard Emergency Response Act Contact Person - Lester Sutton  
Right to Know Compliance Officer - Anne Hessler  
Privacy Officer - Anne Hessler  
Custodian of Records - Anne Hessler  
504 Officer - David Astor  
OSHA Lockout/Tagout - Lester Sutton  
IPM - George Geuther  
Liaison for Homeless Children - David Astor  
Qualified Purchasing Agent - Anne Hessler  
Public Agency Compliance Officer-Anne Hessler
- 11.\* Motion to approve all the following written curricula as currently stated and that any revisions be formally adopted at future meetings:

\*Indicates Roll Call Vote

Physical Education	K-8	Critical Thinking	6-8
BSI & Comp Ed	K-8	Special Education	K-8
General Kindergarten Guide		Pre-School Disabled	
Comprehensive Health	K-8	Art	K-8
Social Studies	K-8	Science	K-8
Language Arts	K-8	Reading	K-8
Math	K-8	Music	K-8
Computers	K-8		

- 12.\* Motion to approve all Lakeland and First Hope bank accounts with the authorized signatories for the 2012/2013 school year as listed below:

<u>Bank Account</u>	<u>Account Number</u>	<u>Signatures</u>	<u>Required Signers</u>
General	0115-003541 1100006281	3	Board President Board Secretary Treasurer
Agency	0115-003614 1100006303	1	Treasurer
Payroll	1100006311	1	Treasurer
Referee	0111-002958	2	Board Secretary Assistant Principal Secretary to Sup't
Unemp. Comp.	1100006338	1	Treasurer
Cafeteria	0115-003630	2	Board Secretary Assistant Principal Secretary to Sup't
Student Activity	1100006346	2	Board Secretary Assistant Principal Secretar to Sup't
Fund Raiser	1100006354	2	Board Secretary Assistant Principal Secretary to Sup't

- 13\* Motion to adopt the existing policies and bylaws.
- 14.\* Motion to approve all textbooks currently in use and that any revisions be formally adopted at future meetings.
- 15.\* Motion to approve bonding for the Board Secretary and the Treasurer of School Monies for the 2012/2013 school year per state law requirements.
- 16.\* Motion to permit the School Business Administrator/Board Secretary to audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19.
- 17.\* Motion that George Morville of the Morville Agency be appointed as the general insurance agent of record for the 2012/2013 school year and to continue participation in the School Alliance Insurance Fund.
- 18.\* Motion to approve continued participation in NJ School Employees Health Benefits Program for both medical and dental insurance for the 2012/2013 school year and to approve readoption of and continued participation in our Section 125 Plan/Premium Conversion Plan which allows cash in lieu of health benefits and pre-tax contributions and to reaffirm the hours necessary to qualify for benefits as 28 hours per week and continued participation in the Flexible Spending Account administered by Horizon Blue Cross Blue Shield.
- 19.\* Motion to allow the following tax shelter annuities to market their product to district employees:  
Equitable Life Assurance Company

- 20.\* Motion to approve the total guidance and counseling program for the 2012/2013 school year for students in grades Pre-School to 8.
- 21.\* Motion to approve the Gifted and Talented Program for the 2012/2013 school year and to provide gifted and talented services to students identified as gifted and talented.
- 22.\* Motion to approve granting the Superintendent the authority to dispose of surplus equipment/supplies up to a value of \$1,000 by either sale, donation or disposal.

**Finance/Transportation/Legislative Committee Report**

- 1. Motion to approve the Secretary's Report dated March 2012 and April 2012. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of March 31, 2012 and as of April 30, 2012, no line item account has encumbrances and expenditures which in total exceed the line item amount appropriated by the Board of Education.

*Annex Hess*

- 2. Motion to approve the Treasurer's Report for the months ending March 31, 2012 and April 30, 2012.
- 3. Motion to approve the Budget Report dated May 3, 2012.
- 4.\* Motion to approve the following certification: Pursuant to NJAC 6A:23A-16.10(c)4, we certify that as of March 31, 2012 and as of April 30, 2012 after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 5.\* Motion to approve the Check List from April 30, 2012 to May 9, 2012 in the amount of \$200,650.98.
- 6. Motion to approve the Cafeteria Report for the month of March 2012.
- 7. Motion to approve placement of student #2811393954 in the Sussex-Wantage PSD Summer Session for three weeks in August, four days a week at a cost of \$1,440.
- 8. Motion to approve placement of student #8858611543 in the PG Chambers School for the 2012/13 school year at an annual tuition of \$61,165.80 and to approve placement in the PG Chambers ESY Program from July 9, 2012 through August 17, 2012 at a tuition rate of \$10,194.30.
- 9. Motion to approve placement of student #6794130055 in Northern Hills Academy (Sussex County Educational Services Commission) for the 2012/2013 school year at an annual tuition of \$55,265 which includes the ESY program and an additional charge of \$2,213 for additional services.
- 10. Motion to approve placement of student #7227686405 in Northern Hills Academy (Sussex County Educational Services Commission) for the ESY program from July 9, 2012 to August 17, 2012 at a tuition rate of \$9,579.67.
- 11. Motion to approve Mary Ellen Diffily to provide physical therapy for the 2012/2013 school year, as a contracted service, at an hourly rate of \$100.
- 12. Motion to approve the tax levy schedule for the 2012/2013 school year as listed below:

MONTH	GENERAL FUND	DEBT SERVICE
July 2012	\$297,750.	
August 2012	\$297,750.	\$208,499.50.
September 2012	\$297,750.	
October 2012	\$297,750.	
November 2012	\$297,750.	
December 2012	\$297,750.	
January 2013	\$297,750.	
February 2013	\$297,750.	\$208,499.50
March 2013	\$297,750.	
April 2013	\$297,750.	
May 2013	\$297,750.	
June 2013	\$297,750.	
Grand Total	<u>\$3,573,000.</u>	<u>\$416,999.</u>

- 13.\* Motion to approve the following workshops and professional development noting that mileage at .31 per mile and related travel expenses are an additional expense:

<u>Staff Member(s)</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Kelly Salerno	Practical Strategies to Enhance Instruction With the Use of Smart Boards	05/31/2012	\$219
Patricia Ehrhardt	Wilson Language Training/Wilson Reading System-Introductory Workshop	06/27, 28, 29	\$475
Patricia Ehrhardt	Wilson Level I Certification Program	July, Aug	\$1,800

**Education/Policy/PR Committee Report**

- Motion to approve the following class trips:
 

05/22/2012	Select Students	Franklin Elementary-Battle of the Books
05/29/2012	Grade 2	Liberty Science Center
05/30/2012	Grade 3	County College of Morris Planetarium
06/04/2012	Select Students	SCCC-Chess Tournament
- Motion to approve submission of a waiver for a full-time non-teaching Principal.

**Correspondence**

**Building & Grounds Committee Report**

- Motion to approve the use of the gymnasium for a World Championship Professional Wrestling Show on Friday evening, May 11, 2012.

**Personnel Committee Report**

**Executive Session - Personnel/Contracts**

**Township Liaison Report**

**Recognition of Visitors/Meeting Open to the Public**

**Executive Session - Personnel/Negotiations**

**Adjournment**